

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		✓		
4	D/ICS		✓		
5	DDP				
6	DDI		✓		
7	DDO				
8	DDP/ST				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt		✓		
13	D/Pers				
14	D/OLL				
15	D/PAO				
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19					
20					
21					
22					
SUSPENSE		Date _____			

Remarks

[Signature]
Executive Secretary

4/2/84

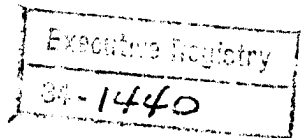
Date



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

March 26, 1984



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BULLETIN NO. 84-8

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: 1984 Summer Olympics

3 APR 1984

LOGGED

1. Purpose. We are all in the final stages of preparing for carrying out the various Federal responsibilities during the 1984 Los Angeles Olympics. This bulletin lays out the specific process following the meeting of Agency Summer Olympics contacts on Wednesday, February 29, 1984, for reporting on and monitoring obligations of funds in support of the 1984 Summer Olympics. We want to make sure that we carry out the President's direction to properly carry out the responsibilities of the Federal government for these Olympics, but that we do so in an organized manner.

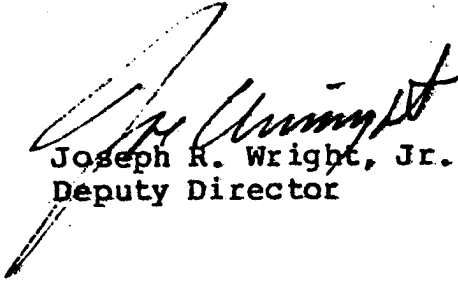
2. Action Requirements. We have received reports from all agencies reflecting approved agency amounts included in the FY 1984 enacted budget. These amounts are summarized in Attachment 1. Agencies which have approved funding for Olympic support not accurately reflected or projected in Attachment 1 should submit a change report as soon as possible to William F. Sittman, Special Assistant to the President, the White House, with a copy to Deputy Director, Office of Management and Budget. In reporting such changes:

- (1) indicate whether the change has already been made or is being proposed, and
- (2) indicate whether any additional funding is required, or if additional funds have been made available by reprogramming.
- (3) then, update the status of funding in the biweekly White House Olympic Task Force report now being submitted every second Monday to Bill Sittman. Use the format in Attachment 2 for this update. Note: The next regular report is due April 9, 1984.

Remember -- any planned obligation of \$100,000 or more for a non-personnel item (based on the data in Attachment 1) will require prior approval from the White House. Requests for this approval should also be submitted to Bill Sittman in the format of Attachment 3 at least two weeks prior to the planned obligation. The first request for approval should include a summary of obligations which have already been made or approved by the agency.



In August 1984, the Inspectors General will conduct audits of all obligations by Federal agencies in support of the Summer Olympics. It is important, therefore, that each agency has effective internal controls and documentation to assure that appropriate obligations in support of the legal and required Federal role be made.



Joseph R. Wright, Jr.
Deputy Director

Attachments

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Attachment 1

Olympics
FY 1984 Projected Obligations
(\$ thousands)

	<u>Personnel Related</u>	<u>Non-Personnel</u>	<u>Total</u>
<u>DOD</u>	0	50,000	50,000
<u>Agriculture</u>			
<u>APHIS</u>	579	221	800
<u>Commerce</u>			
EDA	100	59	159
NOAA	120	60	180
<u>Justice</u>			
DEA	235	15	250
FBI	7,765	1,271	9,036
INS	615	25	640
U.S. Marshalls	70	5	75
U.S. Attorney	51	0	51
<u>State</u>	2,000	1,039	3,039
<u>Transportation</u>			
Coast Guard	2,000	2,812	4,812
FAA	2,037	1,494	3,531
BATF	2,873	140	3,013
Customs	4,030	1,621	5,651
Secret Service	5,105	40	5,145
<u>Veterans Administration</u>	50	104	154
<u>HHS</u>			
Center for Disease Control	60	15	75
<u>FCC</u>	20	5	25
<u>USIA</u>	479	522	1,001
Grand Total	28,189	59,448	87,637

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Attachment 2

Change in Projected Obligations or Plans
For Support of 1984 Olympics

AGENCY: _____

AMOUNT OF PROJECTED OBLIGATIONS: (From Att. #1).. _____

CHANGE:..... _____

REVISED AMOUNT:..... _____

REASON FOR CHANGE: State briefly the reason for the change.

Source of Additional Funds: If funds are derived by
reprogramming, state source of funds and reason for
availability. If a supplemental appropriation is required,
indicate briefly why reprogramming is not feasible.

CHANGES IN PLANS FOR SUPPORT OF OLYMPICS: Describe briefly any
changes in plans for support of Olympics which do not involve
changes in projected obligations.

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Attachment 3

Proposed Non-Personnel Obligation Above \$100,000

Agency: _____

Obligation Amount: _____

Description of Obligation: Briefly describe nature of the obligation, e.g. service contract, structure, equipment type, etc.

Purpose of Obligation: State briefly why the obligation is required for support of the Olympics.

_____.

Use of Obligation After Olympics: State what will be done with equipment, structure, etc. after Olympic Games.

OMB Recommendation: Approve _____ Disapprove _____ Other _____
(explain below)

_____.

White House Action: Approve _____ Disapprove _____ Other _____

_____.

Summary of Obligations Already Made or Approved

Total Obligations: Approved _____
Incurred _____

Amount

Purpose

- | | |
|--------------------------|-------------------------------------|
| 1. Enter amounts | Briefly state purpose of each item. |
| 2. for discrete items or | |
| 3. packages of items | |
| 4. already approved | |
| 5. _____ | |

Total _____